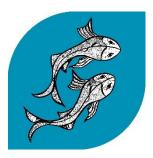
## ST LEVAN SCHOOL Minutes of a meeting of the Governing Body held at the Heamoor School on Tuesday 17<sup>th</sup> September 2024



**Present**:

Anya Finch Sarah Shaw Sharon Brolly Sophia Milligan Ruth Caird

ITEM		ACTION
1 01.01	<b>Welcome and apologies for absence</b> The Chair welcomed everybody back to the new academic year and then stepped out of the room for the next item on the agenda.	
01.02	Election of Chair and Vice Chair for 2024-2025 (Another will take the Chair for this item). Those present voted unanimously to re-elect Sharon Brolly as Chair for the next academic year. Those present voted unanimously to re-elect Sophia Milligan as Vice Chair for the next academic year. Sharon then re-entered the room and assumed the Chair. Apologies for absence had been received and accepted by Vickie Hugh-Jones, Emma Pascoe and Geoff Brighton	
02.00 02.01	<b>Declaration of Pecuniary Interest</b> There were no declarations of pecuniary or other conflict of interest declared.	
03.00 03.01	<b>Minutes of the meeting held on 7<sup>th</sup> May 2024</b> The Chair apologised that these were not yet available but would be circulated later.	
04.00 04.01	Matters arising All matters arising had been dealt with or were otherwise on the agenda.	

	05.00	Update on temporary move to Heamoor School
	05.01	Sharon Brolly informed governors that the move had
		happened according to plan. St Levan were finding
		their feet with things being tweaked as necessary.
		Realistically, the school needed to recognise that
		although the situation is not completely perfect,
		everyone was doing their very best to make things as
		seamless as possible. The children have been
		amazing, showing great resilience.
	05.02	A governor said that there had been some
		feedback from parents that there has been some
		difficulties over lunch time. Anya Finch explained
		that it had taken trial and error to make it work and
		that all systems were currently under review.
		Everyone was aware of the problem.
	05.03	A governor raised the matter of shared toilets.
		Originally, it was expected that St Levan would have
		their own toilet block. It was explained that that
		toilet block would have been a long way away and it
		was considered better to use the indoor toilets, even
		though that meant sharing.
	05.04	A governor asked if there was scope for more
		sharing of facilities whilst we are based at
		Heamoor.
	05.05	A governor suggested that we might set up a list
		of people who could help in the event of staff
		being unwell, to help with transport or lunchtimes,
		as both are a challenge in the current structure.
	05.06	It was noted that the parent community were taking
		the opportunity to chat at drop off or collection of
		children.
	05.07	It was suggested that we try to take the opportunity
		to put on community events, such as a ceilidh and
		after the Christmas play to build in opportunities for
		conversation.
	05.08	It was reported that on the home site, the building
		work is going well, it appears to be on track and the
	05 00	next progress meeting would be held on 1 <sup>st</sup> October.
	05.09	A governor asked if there was scope to move
		back even if it was not entirely finished. Sharon
		Brolly explained that this was most unlikely as the
		site was 'possessed' by the contractor and there
		were Health and Safety and insurance complications.

06.00	<b>To confirm Interim Executive Headteacher</b> This item was moved to end of meeting as a confidential Part 2 meeting.	
07.00	<b>Safeguarding</b> KCSIE sent out prior to meeting. All safeguarding training up to date and will role over into next year. Prevent governor training up to date. Some staff to redo this year	
08.00	School Financial Values Standard There was nothing to report under this heading.	
09.00	Finance matters No financial statement was available for this month. Finance matters would be looked at next meeting.	
10.00	Governance matters It was agreed that the Clerk would send out dates for induction training. As we have no new governors, in view of the move, and we do not currently plan to run a campaign to fill other vacancies, it was decided not to do a skills audit. All declaration of pecuniary interest forms had been completed and returned to the Chair. It was agreed that the existing committees, terms of reference and curriculum roles would remain unchanged. The Admissions Policy had been circulated in advance of the meeting and was approved.	
11.00	<b>Premises</b> Due to the refurbishment, there was nothing to report under this heading.	
12.00	Date of next meeting, all commencing at 15.30 at the school indicated 14 <sup>th</sup> Jan 25 - St Levan 25 <sup>th</sup> March 25 - St Levan 13 <sup>th</sup> May 25 - St Levan 8 <sup>th</sup> July 25 - St Levan	